

OMB Circular A-130 Guidance on Management of IT Investments / I

1. Does the project proposal support the core/priority functions that need to be performed by the Bureau of Land Management?
2. Does the project proposal explain why the project should be undertaken?  Does the project proposal state that an analysis has occurred and that it has been determined that no alternative private sector or governmental source can efficiently support the function?
3. Does the project proposal state clearly that the improvement to an existing system or the development of a new system does not duplicate an already existing system with the Bureau, in another agency or one that exists in the private sector?
4. Does the project proposal address if work processes have been simplified or otherwise redesigned to reduce costs, improve effectiveness, and make maximum use of commercial off-the-shelf (COTS) technology?
5. Does the project proposal address how it has included a risk reduction strategy, either by avoiding or isolating custom-designed components, using fully tested pilots, simulations, and/or prototypes prior to production, establishing clear measures and accountability for project progress, and securing substantial involvement and buy-in from program officials who will use the system?
6. Does the project proposal include a complete Return-on-Investment, does the project proposal demonstrate a projected return on investment that is clearly equal to or better than alternative uses of available resources?
7. Does the project proposal address how it was determined to be consistent with the four major components of the Bureau Architecture?
8. Does the project proposal address acquisition / development strategy that appropriately allocates risk between the government and the contractor?  If contracting is part of the proposal, does it effectively use competition, tie contract payments to accomplishments, and takes maximum advantage of commercial technology?
9. Does the project proposal address how it will be implemented in phases, does it identify how successive chunks (as narrow in scope as possible) have been incorporated into the plan / schedule?
10. Does the project proposal address how the system will maximize the usefulness of the information, minimizes the burden of the public, preserves the appropriate integrity, availability and confidentiality of the information through out its life cycle?
11. Does the project proposal address how the system does not unnecessarily restrict the prerogative of state, local or tribal governments?
12. Does the project proposal address if the system facilitates accessibility in accordance with the Rehabilitation Act of 1973?

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1/ OMB Circular A-130 provides guidance to Federal Agencies on how to implement the laws, regulations and Executive Orders:

1996 IT Management Reform Act (a.k.a. Clinger-Cohen Act - Public Law 104-106)

1980 Paperwork Reduction Act (44 U.S.C. Chapter 35)

Privacy Act (5 U.S.C. 552a)

Chief Financial Officers Act (31 U.S.C. 3512)

Federal Property and Administrative Services Act (40 U.S.C. 487)

Computer Security Act (Public Law 100-235)

Budget and Accounting Act as amended (31 U.S.C. Chapter 11)

1973 Rehabilitation Act

And various Executive Orders